



Van Riebeecklaan /
Van Riebeeck Avenue
Kenridge 7550
Tel: 021 975 1163
Fax: 086 269 9774
Email: preprim@kenridge.org.za
www.kenridgeprimary.co.za

ENROLMENT PROCESS FOR 2025 LEARNERS PRE-GRADE R (born in 2020) / GRADE R (born in 2019)

It is our pleasure to make the Application Package for admission to our school available to parents.

1. Please print the enrolment package consisting of the following documents:

- Admission Form
- Debit Order Form
- Financial Undertaking
- Confidential Information Form
- After School Centre Application Form

Complete, sign and attach all the necessary documentation. Hand all these forms to the Enrolment Officer at the Pre-primary School. Enrolment will only be considered once all the necessary documentation has been received.

The following documents must be attached to the Application Form:

- One passport-sized colour photo of learner in the space provided.
- **Certified** copy of learner's unabridged birth certificate.
- **Certified** copies of both parents / guardians / sponsors' ID documents.
- Copy of immunisation certificate.
- Proof of permanent residential address: copy of recent municipal account or copy of legal rental agreement will be accepted. No other proof of address will be accepted.

2. Kenridge Pre-primary is an Independent School and parents **do not** have to apply on the WCED website.
3. For the first phase of enrolment, the completed enrolment package must be handed to the Enrolment Officer from **Saturday, 10 February 2024** and not later than **Monday, 18 April 2024**.

Places will be allocated on a first come, first served basis, should we not be able to accommodate all applicants in the feeder community. We therefore suggest that you should not wait until the closing date to submit your application.

You will receive written notification of your child's acceptance into Kenridge Pre-primary School by **24 April 2024**.

All applications received after 18 April 2024, will be placed on a waiting list.

4. Due to the extent of the school's feeder community and developments within this area, the school will **first** accommodate learners who permanently reside within the school's feeder community. Please note that a permanent residential address in the Kenridge Primary School feeder community is still a pre-requisite for Grade One. Acceptance into Pre-Grade R and/or Grade R does not necessarily ensure acceptance at the Primary school, should your address no longer be within our feeder community.

Should you live outside any of the residential areas listed below, your application will be placed on a waiting list. Enrolments in this instance are subject to vacancies in the respective classes. These areas are **Kenridge, Durbell, Durbanville Hills, De Bron, Doordekraal, Welgemoed North, Protea Valley, Kanonberg, Welgedacht, Van Riebeeckshof** and **Oude Westhof**.

5. **Financial Obligation:**

5.1 Enrolment Levy (Non-refundable): The enrolment levy is R1 500,00 per child. It will include a school t-shirt, winter fleece top and stationery. You will receive the school t-shirt and winter fleece top at the beginning of the new year. The stationery remains at school to be used in the classroom. **Please note that this levy is not applicable to current Kenridge Pre-primary learners.**

5.2 Pre-Grade R & Grade R Levy (Basic Compulsory Levy): The Trustees determine the levies annually. At present (2024) the Pre-Grade R levy is R29 050,00 per child per annum and the Grade R levy is R32 745,00 per child per annum. These levies are payable over a ten-month period by means of a debit order (1 February – 1 November). Payment of the levies is further subject to the School Fee Collection Policy. Levies for 2025 will be determined at a budget meeting which will be held towards the end of this year.

6. Should your application be successful, you and your child will be invited to spend an Orientation Day with us at our school. Further information regarding the Orientation Day and preparation for the new year will be included in your acceptance letter.
7. Please take note that placement at the Pre-primary school does not guarantee placement at the After School Centre. The After School Centre will provide feedback regarding placement separately. For any enquiries, please contact them directly.

Telephone number: (021) 976 4048 or email: ascadmin@kenridge.org.za

We trust that your child's stay at Kenridge will be happy and educationally stimulating. Please be assured of a friendly reception, should you wish to discuss any further matters with us.

For any enquiries, please contact Madelein Gravett, Tel: (021) 975 1163 or email: pre-primenrolments@kenridge.org.za

Yours faithfully



L. du Plessis (Ms)

Head of Kenridge Pre-primary